



## Position Description

### **Position Title**

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Senior Electrical Engineer

### **Position Summary**

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Responsible for the day-to-day management of projects and making major design determinations under the direction of the Project Manager

### **Essential Functions**

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Prepares reports, opinions, and recommendations for the approval of the Project Manager concerning the direction of the project.

Coordinates contract documents between disciplines.

Establishes time and hour budgets of projects.

Responsible for the technical accuracy of projects.

Ensures timely delivery of all completed projects.

Acts as technical advisor to junior staff regarding project assignments.

Performs design work with AutoCad.

Ability to serve as a field engineer during construction phase of a project.

### **Qualifications**

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B.S. Degree preferred in electrical engineering with 7+ years of industry related experience

Must be able to use AutoCad, version 14 preferred, for drafting and design to complete a project.

Strong verbal and writing skills

Must be able to handle multiple tasks.

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties request by their supervisor.